

### Improper Activities Report

Instructions: This form may be used by academic and staff employees, students, applicants for employment, and members of the public. The completed form and any supporting documentation should be submitted via e-mail to Wendi Delmendo at [wjdelmendo@ucdavis.edu](mailto:wjdelmendo@ucdavis.edu) or in hard copy, in a sealed envelope, to the following address:

Wendi Delmendo  
Office of Compliance and Policy  
University of California, Davis  
One Shields Avenue  
Davis, CA 95616

#### Complaint information

|                                 |                               |
|---------------------------------|-------------------------------|
| _____<br>Name (Last, First, MI) | _____<br>Laboratory or Campus |
| _____<br>Home Address           | _____<br>City/State/Zip       |
| _____<br>Home Telephone         | _____<br>Work Telephone       |

Are you a UC employee? ☐ yes    ☐ no

If yes, provide the following:

|                            |                                      |
|----------------------------|--------------------------------------|
| _____<br>Payroll Title     | _____<br>Department                  |
| _____<br>Supervisor's Name | _____<br>Supervisor's Work Telephone |

Briefly summarize the specific reports of alleged improper activity that is requested for review. Include the name of the University employee(s) alleged to have undertaken the improper activity as well as when and where the activity occurred.

Complainant's signature \_\_\_\_\_ Date \_\_\_\_\_

State law prohibits interference with the right to file this report, and retaliation for having filed this report. \_\_\_\_\_

For office use only:

Date received: \_\_\_\_\_